

# Wil Lou Gray Opportunity School

## BOARD OF TRUSTEES

### MEETING MINUTES

MAY 10, 2017

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A meeting of the Board of Trustees was held on May 10, 2017 beginning at 12:00 p.m., in the Board Room of the Wil Lou Gray Opportunity School.

Board members present:

Mrs. Doris Adams  
Mr. Stewart Cooner  
Mr. Russell Hart  
Mr. Bryan England  
Mr. Reginald Thomas

Mrs. Marilyn Edwards-Taylor  
Mr. Tom Hamilton  
Mr. Robert Collar  
Dr. Earle Bennett  
Mrs. Deborah Blalock (via phone)

Staff members present:

Mr. Pat Smith  
Mrs. Melissa Thurstin  
Mr. Charlie Abbott  
Mrs. Sarah Russell  
Ms. Diane McNinch

Mrs. Gloria Robinson  
Mr. Scott Poovey  
Mr. Gary Newsome  
Major. Jones  
Mrs. Lettice Glenn

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The meeting was called to order at 12:37 p.m.

### APPROVAL OF AGENDA

**Mr. Cooner made a motion to approve the agenda and Mr. England seconded the motion. The motion passed.**

### APPROVAL OF MINUTES

**Mr. Collar made a motion to approve the minutes from the November 09, 2016 meeting and Mrs. Adams seconded the motion. The motion passed.**

### DIRECTOR'S REPORT

Mr. Smith reported on the following:

- Ms. Jennifer Wise, 2017 Teacher of the Year, toured our campus on March 15<sup>th</sup>.
- Enrollment for the 2016-2017 was 1229 applications, 2<sup>nd</sup> highest number of applications. Actual enrolled was 399, 3<sup>rd</sup> highest number enrolled. Completed year to date is 193, and year to date of GED completions is 143. Both numbers are incomplete for the year, pending final results of this school year.
- Mr. Smith shared the 3 year enrollment by county, as seen on the enclosed map.
- Enrollment profile enclosed for discussion as well.
- Discussed Cayce-West Columbia Rotary Club Sponsorship of a \$1500 scholarship.
- Driver's training class enrolled 40 cadets for the spring session.
- JROTC Luncheon attracted approximately 425 people.
- Ms. Deonna Brown introduced her culinary arts class.
- Mentioned former cadet Ashley Burrows who is now enrolled at Georgetown Technical College in the Culinary Arts program.
- Mentioned the thank-you letter from the Goolsby family.
- Legislative manuals will be mailed once we received them.
- New board roster will be mailed with the board minutes.

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#### PERSONNEL COMMITTEE

Mr. England read the current Personnel Actions update. Mr. England made a motion to approve the personnel actions and Dr. Bennett seconded the motion. The motion passed.

#### POLICY COMMITTEE

The second reading of the Board Policy Manual approved on the motion by Mr. England, seconded by Dr. Bennett. The motion passed.

#### BUDGET COMMITTEE

Mrs. Thurstin gave an update on the budget report included in member's packets. Currently, we are on target for our remaining budget of FY'17, we are under the 10% carry forward for next year. The FY'18 budget has passed both the Senate and the House, awaiting conference committee approval and then the Governor's signature. In addition, she discussed the HR position, \$80,000 HVAC work and the \$100,000 electrical line installations for underground.

#### PROGRAM COMMITTEE

A powerpoint was shown highlighting several program activities and the addition of the D-Dorm day room construction. Mr. Smith discussed the new report card measures pending approval by the South Carolina Department of Education, (paperwork enclosed in board packet).

#### BUILDING AND GROUNDS COMMITTEE

Mr. Abbott remarked on the many campus improvements:

Day Room addition, as shown in the powerpoint, is underway with construction completion targeted for August 1<sup>st</sup>.  
Campus paving pre-bid conference was May 16<sup>th</sup>, with bid opening on May 30<sup>th</sup>.  
HVAC in the Administration Building will begin work this summer.  
Shower room improvement are in the preliminary stages.

Mr. Hamilton commented about solar panels.

#### OLD BUSINESS

None.

#### NEW BUSINESS

Senate Education Oversight Report. Mr. Smith went over the highlights as presented by Mr. Philip Willis at the March Senate Education Oversight Subcommittee Meeting.

- Minutes posted on-line
- Student tracking
- Board policy revision
- Composition of trustees
- Foundation
- Board training

Mr. Stewart Cooner made a motion to accept and approve the Education Oversight Report and to amend Section 59-51-30 to change our membership from 14 to 12 members and to eliminate the office of secretary and treasurer to the board. Dr. Bennett seconded the motion. The motion passed.

*Wil Lou Gray Opportunity School*

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**Mr. Cooner made a motion to go into Executive Session for the purpose of Agency Head Evaluation. Mr. England seconded the motion. The motion passed.**

**Mr. England made a motion to come out of Executive Session and Mr. Thomas seconded the motion. The motion passed.**

**With no further business to discuss, a motion was made by Mr. England to conclude the meeting. Mr. Thomas seconded the motion and the meeting was adjourned at 2:30pm.**