

# Wil Lou Gray Opportunity School

## BOARD OF TRUSTEES

MEETING MINUTES

NOVEMBER 10, 2021

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The board convened at 11:00 a.m. to participate in the mandatory board training as required by section 59-51-35. The training was led by Mr. Charles Boykin of Boykin and Davis, LLC.

Members present:

Mr. Stewart Cooner	Mr. Reggie Thomas
Mrs. Marilyn Edwards-Taylor	Mr. Michael Moss
Mr. Greg Vaughn	Mrs. Cheryl Fralick

Board members present via teleconference:

Mrs. Doris Adams  
Mr. Robert Collar  
Ms. Kimberly Suber (technical difficulties prevented connection)

A meeting of the Board of Trustees was held on November 10, 2021, beginning at 12:00 p.m., in the Board Room of the Wil Lou Gray Opportunity School.

Board members present:

Mr. Stewart Cooner	Mr. Reggie Thomas
Mrs. Marilyn Edwards-Taylor	Mr. Michael Moss
Mr. Greg Vaughn	Mrs. Cheryl Fralick

Board members present via teleconference:

Mrs. Doris Adams  
Mr. Robert Collar  
Ms. Kimberly Suber (technical difficulties prevented connection)

Staff members present:

Mr. Pat Smith	Mrs. Shannan Woovis
Mr. Scott Poovey	Ms. Libby Key
Ms. Theresa Trowell	Ms. Diane McNinch
Mrs. Brenda Arant	Mrs. Lettice Glenn
Mr. Charlie Abbott	Mr. Scott Gaines
Mrs. Sonya White	Mr. Gary Newsome

**A motion was made by Mr. Vaughn to excuse the absence of Mrs. Deborah Blalock, Mr. Dan Dobson and Mr. Tom Hamilton. Mr. Thomas seconded the motion. The motion passed.**

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The meeting was called to order at 12:28 p.m.

### **APPROVAL OF AGENDA**

**Mr. Vaughn made a motion to approve the agenda and Mr. Moss seconded the motion. The motion passed.**

### **APPROVAL OF MINUTES**

**Mr. Thomas made a motion to approve the minutes from the August 11, 2021 meeting and Mr. Moss seconded the motion. The motion passed.**

Mr. Cooner thanked everyone for allowing him the opportunity to be Chairman and how he looks forward to working with everyone for the welfare of Wil Lou Gray.

### **DIRECTOR'S REPORT**

Mr. Smith reported on the following:

- The 2022-2023 Budget was presented on October 6<sup>th</sup> with the assistance of Ms. Libby Key. Committee was very responsive to the idea of the Employer Coordinator for post-graduation students. Mr. Stewart Cooner and Mrs. Cheryl Fralick were in attendance as well.
- In reference to the Employer Coordinator, a chart was provided to indicate results of the July 2021 class.
- On October 25, 74 students enrolled, out of the 80 that were accepted. This is a 93% enrollment rate.
- Rapid testing is being administered after every pass date, as well as for initial registration.
- Billboards and mass mailers are in process to assist the Admissions Department for the March class.
- The ASVAB will be administered on November 11<sup>th</sup>.
- A copy of the news release referring to the 100<sup>th</sup> year celebration was discussed
- Mr. Smith referred to photos of the renovated library, most particularly the carpet tiles.
- The DEW career bus was on campus for the students. Photo presented for members.
- Forklift Training will be held on November 16<sup>th</sup>.
- A Career Summit was take place on November 19<sup>th</sup>.
- Mr. Smith reminded members of the Legislative Luncheon, which is scheduled for February 23<sup>rd</sup> 2022.
- Board Members, Mrs. Marilyn Edwards-Taylor and Mr. Tom Hamilton, are up for re-election. Mr. Hamilton has advised members that he has withdrawn from the election. Mr. J. Blake Lindsey has filed.
- With new members at meeting, Mr. Smith asked that all WLGOS employees introduce themselves.

### **PERSONNEL COMMITTEE**

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**Mr. Moss made a motion to approve the personnel actions and Mr. Vaughn seconded the motion. The motion passed.**

Mr. Thomas asked how many years each retiree had with the state and Ms. Trowell responded accordingly. Mr. Moss asked if all positions were filled at this time and Ms. Trowell and Mr. Newsome explained why 2 positions remain vacant.

### **POLICY COMMITTEE**

No Report.

### **BUDGET COMMITTEE**

Upon recommendation of the new Chairman, Mr. Stewart Cooner, Mrs. Cheryl Fralick will fill the position of Budget Committee Chair.

Mrs. Fralick thanked Mr. Smith and staff on the excellent presentation she witnessed during the 2022-2023 Budget Presentation. She referred to Ms. Libby Key to give an update on finances. Ms. Key explained the budget summary and commented on the current operating budget, which is at 23.5%, of the suggested 25%. By spending the allowed amount, or less, WLGOS should remain on-track in keeping the allowed 10% carry forward.

### **PROGRAM COMMITTEE**

Mrs. Adams asked that Mr. Gaines give an update on the program. There have been changes within the academic component to combine mathematics with project centered workshop class. This option assists students with the measurement requirements of the GED test and provides knowledge in the woodworking industry as a career choice. Additionally, the Opportunity School is offering a ServSafe Certificate to students who are interested in the food service industry. This certificate is valid for 3 years and enhances the qualifications of the students who seek employment. These students are required to take 10 hours of training and pass a 90 question test. Mrs. Edwards-Taylor asked if there was a limit on student participation and Mr. Gaines explained that the certification is voluntary and there wasn't a limit. The current class has 36 students enrolled in the ServSafe certificate program. Mr. Gaines also commented on the Forklift driver training, which requires students to be 18 years of age. In keeping with the career-centered theme, the library has also been updated to include a section dedicated solely to career paths. Mrs. Adams commented how happy she was to see WLGOS encourage the students in career options once they graduate.

### **BUILDING AND GROUNDS COMMITTEE**

Mr. Charlie Abbott gave an update on the final phase of the power line project, which should begin within the next six months. The winning bid for the cafeteria portico and breezeway was 20% over budget and will probably need to be rebid since White Crane has not validated their bid since August. With the current single room occupancy, plans are being made to renovate the showers in B Dorm.

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**Mr. Moss made a motion to approve the B Dorm renovation and budget. Mrs. Edwards-Taylor seconded the motion. The motion passed.**

### **OLD BUSINESS**

### **NEW BUSINESS**

Discussions about measures concerning board effectiveness concluded with Mr. Cooner appointing Mr. Moss as sub-committee chairman of this process.

**With no further business to discuss, a motion was made by Mr. Vaughn to conclude the meeting. Mr. Thomas seconded the motion and the meeting was adjourned at 1:05 p.m.**